

Human Resource Solutions



SERVICEWORKS





About ServiceWorks

Our Purpose: Empowering Social Service organizations with high quality, specialized business support services.

Our Niche: Our focus will be on culturally specific organizations along with social services organizations.

Our Proven Process



Client Consultation & Assessment

- Begin with in-depth consultations to understand the client's specific needs, objectives, and challenges.
- Conduct thorough assessments to identify areas solutions can make the most significant impact.



Tailored Solution Designed

- Create customized solutions for the client, based on their unique requirements
- This step involved selecting and configuring the relevant services.



Implementation & Integration

- Execute the agreed-upon solutions, integrating them seamlessly into the client's operations.
- Ensure a smooth transition and provide any necessary training or support to key personnel.



Ongoing Support & Monitoring

- Provide continuous support & monitoring to ensure the effectiveness of solutions.
- Regularly review KPIs to track progress and make adjustments as needed.



Feedback & Improvement

- Maintain open lines of communication for feedback on the performance.
- Use input to make improvements and optimize services for the best outcomes.





Strategic HR Leadership

Fractional CHRO

Gain high-level HR expertise without the cost of a full-time executive. Our Fractional CHROs provide strategic leadership in areas like workforce planning, culture building, compliance, and HR infrastructure—aligning your people strategy with your mission.

Organizational Design

We help structure your teams for clarity, efficiency, and growth—so your staff are empowered, your workflows are streamlined, and your mission delivery is strengthened.



Talent Development & Engagement

Talent Acquisition

From job postings to interviews, we manage the hiring process to attract mission-aligned, high-quality candidates who reflect your organization's values and needs.

Learning & Development

We build customized programs that support continuous growth, helping your team members expand their skills and grow with your organization.

Training

Whether it's onboarding, leadership development, or compliance topics, we deliver relevant, engaging training tailored to the nonprofit sector.

Performance Management

We help design fair and transparent performance systems that support accountability, development, and recognition—key to retaining top talent.



HR Operations & Compliance

Payroll

Accurate, timely payroll services that ensure your team is paid correctly and on time—while maintaining compliance with nonprofit-specific regulations.

Software & Benefits Management

We select and manage HR tools and benefit platforms that fit your organization's size, budget, and employee needs—simplifying your internal processes.

Policies & Procedures

We create and maintain HR policies that are compliant, clear, and reflective of your organizational culture—helping reduce risk and support equity.

Employee Handbook

Your handbook is your people's guide to workplace expectations and benefits. We build customized, easy-to-understand handbooks that keep everyone aligned and informed.

Culture & Workplace Wellness

Employee Relations

We help manage sensitive issues, resolve conflicts, and build strong communication practices—fostering a healthy, inclusive workplace culture.



At ServiceWorks, we take care of your HR so you can take care of your mission.